



Public Utilities Commission

Joshua B. Epel, Chairman
Pamela J. Patton, Commissioner
Glenn A. Vaad, Commissioner
Doug Dean, Director

John W. Hickenlooper
Governor

Barbara J. Kelley
Executive Director

February 7, 2014

RE: In the matter of filing of year 2013 annual reports in accordance with rules 4 CCR 723-2-2006(a) for Competitive Local Exchange Carriers (CLECs), Emerging Competitive Telecommunications Service Providers, and Registered Toll Resellers providing telecommunications services in the state of Colorado.

To: All Competitive Local Exchange Carriers (CLECs), Emerging Competitive Telecommunications Service Providers, and Registered Toll Resellers providers

In accordance with Rule 2006(a) of the Commission's Rules Regulating Telecommunications Providers, 4 CCR 723-2, each carrier over which the Commission has jurisdiction is required to file an annual report on or before April 30th for the preceding calendar year. The rules state that the annual report shall be filed on forms prescribed by the Commission and require that regulated carriers file any additional reports specified by the Commission.

Proceeding No. 14M-0097T has been opened for the filing and administration of the 2013 annual reports. Each filing carrier shall also file a copy of Form DR 0525 with the Commission no later than April 30, 2014 and send a copy of the same to the Colorado Department of Revenue no later than May 1, 2014.

In accordance with § 40-7-106, C.R.S., every officer, agent, or employee of any carrier who violates or fails to comply with or who aids or abets any violation by any carrier of, among other things, any order, decision, or rule of this Commission, commits a Class 2 Misdemeanor and may be subject to penalties, including without limitation, penalties set forth in § 18-1.3-501, C.R.S. Carriers that fail to file the required annual reports can be subject to a decision that levies fines or requires any other corrective or remedial action which the Commission deems appropriate.

A carrier may file a motion for extension of time to file its annual report with the Commission. The motion may be granted for a period not to exceed 30 days if good cause is shown why the carrier is unable to comply with the April 30, 2014 deadline. Such motion shall not include a request for extension of time to file Form DR 0525. Motions for an extension of time have been referred to an Administrative Law Judge for disposition.



Please note specific changes and/or additions to the Annual Report filing that have been incorporated this year and are described in detail below.

Confidentiality

Confidentiality rules were changed with Decision No. C13-0576. Annual reports are presumed to be available for public inspection per 4 CCR 723-1 1100(n) and you will no longer be able to file your annual reports on a confidential basis. You may file a motion for highly confidential protection per 4 CCR 723-1 1101(c).

Commission Designated Agent

The Commission is requesting that the Company identify a Commission designated agent(s) in the Company Name section of the annual report. A maximum of two Commission designated agents are allowed as long as one has a physical address in Colorado. A Commission designated agent is a person upon whom service of process, notices, or orders may be made for the carrier. This is distinct from any agreement of a carrier to accept service through the Commission's E-filing System. If a carrier has identified a filer administrator in the E-filing system, then that carrier will be served via E-filings to that contact and not via mail to the Commission designated agent.

The Commission will send any future notifications of annual reports, Colorado High Cost Support Mechanism (CHCSM) filings, etc. to the Company's E-filing filer administrator, or if a Company does not have an E-filing filer administrator, to one Commission designated agent.

It is the responsibility of the carrier to maintain information on file with the Commission for the person(s) designated as Commission designated agent(s). (§ 40-5-106). Information on file will be relied upon until it is updated by the regulated entity in writing, under oath.

Sincerely,

A handwritten signature in cursive script that reads "Doug Dean".

Doug Dean
Director
Public Utilities Commission
1560 Broadway, Suite 250
Denver, CO 80202

Attachment A, 2013 Annual Report Instructions